<center>**55th APAC DGCA Conference, Fiji**</center>

<center>**Advance Preparation Brief - Commitment on State Safety Programme**</center>

Agenda Item 9a: Plenary Session on Beijing Declaration Commitments

Commitment on State Safety Programme: Implementation of an effective State Safety Programme (SSP) by 2025.

At the Plenary Session:

- *Presentation of the issue by the Secretariat (15 mins)*

The Secretariat will provide a presentation related to the objectives of effective SSP implementation and the initiative of Regional Aviation Safety Plan (RASP) and National Aviation Safety Plan (NASP) in line with the GASP 2020-22 Document, Beijing Declaration and expectations from the States.

- *Sharing of lessons learnt by a Champion State / Singapore (10 mins)*

A State will provide a presentation on sharing their experiences in the field SSP implementation by introducing the Benefits of SSP and relevant Apps in iSTAR through which the State's performance can be measured using SSP Foundation/Safety Briefing/SSP Gap Analysis etc.

- *Workshop Breakout Session Brief (2 hour)*

Facilitators:
1. Mr. S M Nazmul Anam, Regional Officer, Flight Safety, ICAO APAC
2. Ms. Marie Zubryckyj, Chief Technical Advisor, ICAO COSCAP South Asia

Objective: To satisfy the GASP Objectives and Beijing Declaration Commitments by the Ministers of the Region implementing SSP effectively by 2025.

Participants: DG/DDG/DIR/FS selected from the Conference Registration List.

In the Break Out Session, the Secretariat will lead the workshop focusing on following two topics one hour each, so that Senior Delegates can fully grasp the subject and take away with them not being too technical;

a. **Topic-1: How to identify State's Safety Objectives (One Hour)**

b. **Topic-2: Change Management and Leadership Role for implementing SSP (One Hour).**
   [if changes occur frequently/unexpectedly at top level how it affects the Safety Objectives and thereby implementing the SSP]

The Secretariat will ask participants to break into two groups. The grouped participants will be asked to identify the answers of the above topics through a small exercise. Exercise Planning Sheet and the Scenario will be provided on the spot. The participants are encouraged to discuss issues not described in the scenario and use their long experiences arising from their own State and improving as a APAC Region in terms of SSP implementation.

At the end of the Breakout Group discussion, one representative from the whole group will be requested to report back to the Plenary and Present the outcome drawn from the Workshop. The Champion State will also assist the Facilitators.

Notes:
1. The appointed Facilitators would facilitate the breakout session. The appointed Reporter of the Group then reports the outcome of the breakout session to the Plenary Session at the end of the day. A key deliverable of the Breakout Session will be a proposal of an *Action Item for the 55th DGCA APAC Conference*.

2. As advance preparation for the session on <u>Commitment on State Safety Programme</u>: Implementation of an effective State Safety Programme (SSP) by 2025, workshop participants may wish to research the following:

   a) What is the current legal and regulatory framework in your State with regard to the SSP?

   b) Did your State carry out a Gap/Need Analysis?

   c) What are the obstacles/challenges you are facing to implement SSP?

   d) In your Administration, who is exactly responsible for SSP? Does he/she understand the Protocol Question (PQ) on SSP?

   e) Do you use the iSTARs or any other tools on SSP?

   f) Is there any mechanism established to identify and ascertain Hazards, SPI, SPT and ALoSP?

   g) Did you sign any MoU with other Service Providers out of CAA to be oversighted for their SMS?

   h) Are the people trained on SSP and who all should be trained?

   i) Do you use any kind of tools for Data Collection, Data Analysis and Data Sharing?

   j) Is the Matrix for SSP Implementation effective?

   k) Is ICAO's role sufficient, what is your expectation?

   l) Did you clearly define State Safety Policy and Objectives?

   m) What is your role as a Director General/Senior Official or as the Head of the Administration in implementing SSP?

   n) What is your opinion on the sustainable implementation of SSP? Does Leadership Role and Change Management affect the outcome of implementing SSP?

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