

**55<sup>th</sup> CONFERENCE OF  
DIRECTORS GENERAL OF CIVIL AVIATION  
ASIA AND PACIFIC REGION**

*Denarau Island, Nadi, Fiji  
22 — 26 October 2018*

**AGENDA ITEM 5: AVIATION SECURITY AND  
FACILITATION**

**COOPERATIVE AVIATION SECURITY PROGRAMME –  
ASIA PACIFIC (CASP-AP)**

Presented by CASP-AP

**INFORMATION PAPER**

**SUMMARY**

This IP provides the DGCA with information on developments from the 15<sup>th</sup> Steering Committee Meeting, including activities and initiatives approved within the 2018-19 Annual Work Plan (AWP). A number of key activities are highlighted in this IP, along with information to access meeting records, and review documentation available to CASP-AP Members.

## CASP-AP 2018-19 ANNUAL WORK PLAN

### 1. INTRODUCTION

1.1 The Programme aims at assisting national authorities responsible for aviation security in ensuring compliance with international Conventions, ICAO SARPs and guidance material related to aviation security by enhancing the aviation security capabilities of the Programme's participating Member States/Administrations. Phase III (2014-2019) of the Programme provides assistance in improving 'Effective Implementation' of Critical Elements identified during USAP audits and other evaluations. This is being achieved with increased assistance in the implementation of National Programmes and prioritized, targeted and customized assistance for sustainable capacity building within CASP-AP Members as well as greater cooperation and coordination in aviation security matters among Members, using regional assets as far as is possible.

### 2. DISCUSSION

2.1 The 15<sup>th</sup> Steering Committee Meeting was hosted by the Maldives as the incoming Chair of the programme for 2018-19. The agenda of the meeting reviewed the actions from the 14<sup>th</sup> Steering Committee Meeting, governance, administration, membership and finances of the programme, developments to increase cooperation and collaboration between Member States/Administrations, transition to Phase IV (2019-2024), and consideration and approval of the 2018-19 Annual Work Plan (AWP). A copy of the meeting records is available on the [CASP-AP Group](#) on the ICAO Secure Portal, or by enquiring with the Programme Coordinator at [ras04901@icao.int](mailto:ras04901@icao.int).

2.2 A number of initiatives have been included in the 2018-19 AWP to provide increased capacity assistance available for Members to strengthen aviation security oversight systems, which also support the strategic priorities from the both the Global Aviation Security Plan (GASeP) and the APAC Roadmap. These include:

- 2.2.1 Delivery of the CASP-AP Risk-Based Prioritized Quality Control Schedule workshop (addressing compliance with Annex 17 SARP 3.4.5);
- 2.2.2 Review and update of CASP-AP Model documentation including national programmes to Annex 17 (amendment 16), and screening guidance materials (Critical Elements 2 and 5);
- 2.2.3 Trialing extended capacity assistance missions from experts engaged by CASP-AP;
- 2.2.4 Development of a CASP-AP Model Screening course;
- 2.2.5 Addressing Members aviation security certification requirements in relation to training and competency assessment through Computer Based Training;
- 2.2.6 Continuation of mentoring for aviation security instructors via the CASP-AP managed Development Awards;
- 2.2.7 Support for Members to draft and progress national risk assessments;
- 2.2.8 Support for Members with assistance in preparations to receive an ICAO USAP-CMA assessment, or to prepare/implement any subsequent Corrective Action Plan.

2.3 Activities from the 2018-19 AWP have been prioritized for delivery as either ‘Essential’, ‘Desirable’, or ‘Optional’. Activities not completed by the AWP may be considered by the Chair for carrying over into a following AWP.

2.4 Elements of the 2018-19 AWP will be delivered with support from experts and resources called upon by CASP-AP, utilizing funding provided by the Government of Canada. CASP-AP will further seek the support from Member States/Administrations for in-kind support of experts to assist CASP-AP staff.

2.5 A copy of the approved 2018-19 AWP is attached to this IP and is also available on the CASP-AP [ICAO public website](#).

### **3. ACTION BY THE CONFERENCE**

3.1 The Conference is invited to note the information contained in this Paper.

3.2 The Conference encourages Member States/Administrations to avail the capacity building assistance opportunities provided in the 2018-19 AWP.

— END —

### (A) Fixed Date Activities

Serial No #	Activity	Priority	Dates	Detail	Proposed funding source		Remarks
					CASP/GAC	Other	
A.1	Attend RASCF/6 Location: <b>Maldives</b> Output: 2.2	<b>Essential</b>	3-4 July	Support and contribute RO AAPC to deliver the RASCF/6	CASP-AP		1. Pre-approved by 14th SC Chair 2. Attended by PC and TCBO
A.2	APAC RO Offsite planning workshop Location: <b>Thailand</b>	<b>Optional</b>	20-22 Aug		CASP-AP		
A.3	Pacific Aviation Security Forum Location: <b>Niue</b>	<b>Optional</b>	25-28 Sep	Theme of the Forum will be "By the Pacific for the Pacific" Participants will be represented from the 9 Pacific Island States including the Airport Authorities/Limited (Service Providers), the Regulatory Security Units, PASO, Pacific Airlines, Border Agencies and New Zealand CAA/Avsec.	CASP-AP		1. Attended by PC 2. Travel to be coordinated with activity ??
A.4	55th DGCA Location: <b>Fiji</b>	<b>Desirable</b>	22-26 Oct	Support AVSEC forums within conference	CASP-AP		1. Attended only by PC 2. Travel to coincide with activity (?.?) delivered jointly by RO and CASP-AP
A.5	TCB Project briefing recall Location : <b>Canada</b>	<b>Desirable</b>	TBC Nov	Briefings on TCB project management, and project governance/administration training.	CASP-AP		1. Travel undertaken in conjunction with activity A.6
A.6	AVSEC 2018 + ATB Briefings Location: <b>Canada</b>	<b>Desirable</b>	26-28 Nov	Briefings on ATB AVSEC/FAL policy developments	CASP-AP		1. Travel undertaken in conjunction with activity A.5
A.7	Conduct 7th Annual Technical and Operational Meeting (ATOM) Location: <b>ROK (TBC)</b>	<b>Essential</b>	Jan/Feb 2019	Discuss issues based on SCM and identified needs. Consider training/qualification stds, implementation, cargo, resolution of security concerns, and capacity building as high priorities	CASP-AP		1. ATOM timings designed to be between SCMs to give good coverage over the year. 2. All CASP-AP staff to attend
A.8	Attend 11th ASEAN-Japan and 9th HoR Conference Location: <b>Japan (TBC)</b>	<b>Optional</b>	Feb/Mar 2019	Provide CASP-AP advice and assistance as requested	CASP-AP		
A.9	Conduct 16th CASP-AP Steering Committee Meeting Location: <b>Thailand</b> Output: 2.2	<b>Essential</b>	Apr-19	Coordinate date and activities with the host State and act as Secretariat for the Steering Committee Meeting.	CASP-AP		1. Key meeting for consideration of Phase IV extension Programme Document 2. All CASP-AP staff to attend
A.10	Attend RASCF/7 Location: <b>Thailand (TBC)</b> Output: 2.2	<b>Essential</b>	Jul-19	Support and contribute RO AAPC to deliver the RASCF/7	CASP-AP		1. Approved in advance of possible 2019-20 AWP due to proximity and uncertainty of RASCF dates 2. Attendance is dependent on extension of Phase IV and adequate funds available

**(B) Ongoing Internal Activities**

Serial No #	Activity	Priority	Dates	Detail	Proposed funding source		Remarks
					CASP/GAC	Other	
B.1	Coordinate and develop assistance requirements to meet the Annual Work Plan.	Essential	Ongoing	React to and manage as required, AWP and unforeseen requests by member States/Administrations.	N/A		1. Coordinate with RO Avsec/FAL for Missions and priorities for efficiency. 2. Includes 'partnerships' between CASP-AP and members to manage some tasks.
B.2	Coordinate with Members and RO for CASP-AP training and ASTCs.	Essential	Ongoing	PC CASP-AP to discuss tasks, courses and workshops conducted to provide cost effective training in State/Administrations.	N/A		1. Coordinated through RO AvSec to allow maximum benefit from ASTC annual programme and CASP-AP training.
B.3	Manage CASP-AP Phase IV transition	Essential	Ongoing	Project manage Phase IV Programme Document transition including Member's signature and Annual Financial Contributions.	N/A		1. Based on directions provided by 15 SCM.
B.4	Management of AOPPM	Essential	Ongoing review	Monitor and update AOPPM as required.	N/A		1. Based upon needs and requirements of Phase III ProDoc, including procedures for in-kind support and general administration. 2. Obtain approval of the CASP-AP Chair as required for amendments 3. Requires internal SOP development for internal office procedures (developed by PS)
B.5	Manage CASP-AP Cooperation mechanisms Output: 2.1	Essential	JUL 2018 and ongoing	Monitor and manage cooperation amongst CASP-AP Members	N/A		1. CASP-AP Secure Portal Discussion board 2. Facilitate exchange of support and assistance between Members, as appropriate
B.6	Provide assistance to CASP-MID as requested or identified	Optional	Ongoing	Longevity of CASP-AP allows transfer of experience and products to assist viability, directions and outcomes of CASP-MID		CASP-MID	1. As required by CASP-MID
B.7	Develop 3 day QC checklist development workshop Output: 1.5	Desirable	Complete by June 2019	Additional element to support implementation of Phased Special QC workshops, to address recurrent issues arising in the USAP-CMA audits	N/A		1. Three day workshop 2. Delivered on a sub-regional basis
B.8	Ongoing development and review of Model entity Programmes as required. Output: 1.2	Optional	Ongoing	Catering; Tenant Restricted Area	N/A		1. Conducted as internal exercise to benefit Members 2. Tasks undertaken by Training and Capacity Building Officer
B.9	Develop CASP Model National Air Transport Facilitation Programme Output: All of 2	Desirable	Complete by June 2019	To supplement the NAFTP workshop and reflect template guidance provided in ICAO DOC 9957	N/A		1. Task undertaken by TCBO

<b>B.10</b>	Review CASP Model National Programmes to Amendment 16 standard Output: 1.1	<b>Essential</b>	Complete by NOV 2018	Update NCASP to include new/amended SARPs Update NCASTP to reflect best practice, and support future CASP-AP NCASTP writing workshops	N/A		1. Work undertaken by PC, incorporating USAP-CMA findings from audits on Members who have used CASP-AP Model
<b>B.11</b>	Review QC Model Inspector Manual and Checklists Output: 1.5	<b>Desirable</b>	Ongoing	Includes 'tools' for QC system such as, Inspector's Handbook and checklists etc.	N/A		1. Generic material for use by Members 2. Based on previous docs and Phase III experiences. 3. Task of Training and Capacity Building Officer
<b>B.12</b>	Update generic Screening SOPs Output: 1.2	<b>Essential</b>	Complete by DEC 2018	Current standardised SOPs released by CASP-AP in 2009 require review	N/A		1. Revise to include SOPs for new technology 2. Expand to include SOPs for cargo screening
<b>B.13</b>	Conduct Training Adaption workshop Location - TBA (KOR or SIN) Output: 1.4	<b>Optional</b>	Complete by Jun 2019	Invite CASP Members with experience and knowledge to develop Model National Inspector training programme	CASP-AP		1. Assist States to develop or adapt own training programmes 2. Developed based upon NIC and USAP, with content adaptable to Members' needs
<b>B.14</b>	Develop CASP-AP Model Basic Screener Training Programme Output: 1.6	<b>Essential</b>	Complete by Dec 2018	Finalise Model Screener training programme from 2107-18 AWP workshop in HKG	N/A		1. Assist States to develop or adapt own training programmes 2. Input from NZ as expertise partner 3. Undertaken by TCBO
<b>B.15</b>	Develop ToR for ASCS research and pilot study of screener assessment and certification Output: 1.4	<b>Desirable</b>	Completed by Jun 2018	The CASP-AP 2018-19 AWP Survey has identified a number of States seeking assistance with Certification Systems. Noting the high level of non-compliance in the December 2017 USAP report, a regional study review by will provide detailed guidance for States, and can be used as the basis of case study at the next ATOM	GAC		1. Engage CASRA to undertake establish online research on screener competencies in the region for all Members willing to participate (no cost) 2. Outcomes of research study presented at 7th ATOM
<b>B.16</b>	CASP-AP Member study group to evaluate and consider plan to develop a collaborative X-Ray CBT system	<b>Desirable</b>	Ongoing	CASP-AP will provide appropriate support for the study group, noting that the provision of technical expertise to come from CASP-AP Members	N/A		1. Reference to Conclusion 8 of the 15th SCM 2. Study group to consist of Bangladesh, Maldives, Philippines, Solomon Islands, Sri Lanka



**(D) General Activities**

Serial No #	Activity	Priority	Dates	Detail	Proposed funding source		Remarks
					CASP/GAC	Other	
D.1	Conduct Sub-regional <b>ICAO Aviation Security Certification Systems workshop.</b> <u>Location: Thailand</u> Output: 1.6	<b>Optional</b>	5 days duration (Date TBA)	Principles of developing, implementing and maintaining aviation security certification systems, with an emphasis given to screener certification, AVSEC instructor certification and national inspector certification	GAC	Member	1. Workshop sought by a number of members. 2. Consider use of Member State Instructors on course to assist and build skills.
D.2	Conduct Sub-regional <b>ICAO Crisis Management workshop.</b> <u>Location: Philippines</u> Output: 1.6	<b>Desirable</b>	5 days duration (Date TBA)	Workshop for aviation security personnel who have been assigned to organize, plan, conduct and assess aviation security crisis management arrangements to ensure that the overall crisis management system is properly prepared and to determine the effectiveness of crisis management plans and procedures	GAC	Member	1. Workshop sought by a number of members. 2. Consider use of Member State Instructors on course to assist and build skills.
D.3	Conduct Sub-regional <b>NCASTP workshop.</b> <u>Location: TBC Myanmar</u> Output: 1.6	<b>Essential</b>	5 days duration (Date TBA)	Workshop covers the general principles of a National Civil Aviation Security Training Programme (NCASTP) and provide participants with the knowledge and skills necessary to develop and implement a NCASTP that addresses training requirements including certification according to NCASP, and draft of NCASTP by utilizing CASP-AP Model document	GAC	Member	1. Workshop sought by a number of members. 2. Consider use of Member State Instructors on course to assist and build skills.
D.4	Conduct Sub-regional <b>ICAO Risk Management workshop.</b> <u>Location: Sri Lanka</u> Output: 1.6	<b>Essential</b>	4 days duration (Date TBA)	Workshop for aviation security management personnel, focuses on risk management as it applies to protecting civil aviation against acts of unlawful interference. The workshop will provide participants with the opportunity to assess risk through the identification and evaluation of threats, consequences and vulnerabilities	GAC	Member	1. Workshop sought by a number of members. 2. Consider use of Member State Instructors on course to assist and build skills. 3. Conduct jointly with activity D.10



D.5	Conduct Sub-regional <b>CASP-AP Aviation Security Management seminar.</b> <u>Location:</u> TBA Vanuatu/Fiji Output: 1.6	Desirable	5 days duration (Date TBA)	Seminar provides participants with the knowledge and skills to implement various aspects of aviation security management to meet the objectives of the Aviation Security Oversight Manual (DOC 10047)	GAC	Member	1. Workshop sought by a number of members, desirable to in the Pacific region. 2. Possible developed jointly with the ICAO APAC Regional Office. 3. May Conduct jointly with activity A.4
D.6	Conduct Sub-regional <b>CASP-AP Airport Security Programme workshop.</b> <u>Location:</u> TBA Output: 1.6	Optional	4 days duration (Date TBA)	Workshop to familiarize participants with the requirements of an Airport Security Programme (ASP) and enable them to draft and review such programmes	GAC	Member	1. Carried over under 14th SC approval from the 2017-18 AWP at request of this Philippines.
D.7	Conduct Sub-regional <b>CASP-AP Operator Security Programme Approval workshop.</b> <u>Location:</u> Philippines Output: 1.6	Desirable	4 days duration (Date TBA)	Workshop to support the implementation of the CASP-AP Model Certification and Approval Manual for the processes and procedures for approval obligations by national AVSEC authorities for operator security programmes	GAC	Member	1. Workshop sought by a number of members. 2. Possible option to utilize external facilitator to support TCBO
D.8	Conduct Sub-regional <b>Aviation Security Supervisor Course.</b> <u>Location:</u> Thailand Output: 1.6	Essential	10 days duration (TBC SEP)	Course designed to ensure that relevant personnel at airports can supervise and monitor the implementation of aviation security preventive measures through the application of the relevant competencies required for security supervisors	CASP-AP		1. Carried over under 14th SC approval from 2017-18 AWP. 2. Target audience are supervisors who will be train the trainers 3. Extra two days at completion of course to provide familiarisation with training materials
D.9	Conduct Sub-regional <b>National Air Transport Facilitation Programme workshop.</b> <u>Location:</u> Singapore Output: 1.6	Essential	4 days duration (TBC AUG)	Workshop provides an overview of Air Transport Facilitation (FAL) activities, including an understanding Chicago Convention articles, and Standards and Recommended Practices (SARPs). The workshop also focuses on identifying key components required to develop an effective FAL Programme.	GAC	Member	1. Carried over under 14th SC approval from 2017-18 AWP. 2. Conducted jointly between CASP-AP and SAA

D.10	<p>Conduct Sub-regional <b>CASP-AP National Risk Context writing workshop.</b>  <u>Location:</u> Sri Lanka  Output: 1.6</p>	Essential	4 days duration (Date TBA)	Workshop for participants from the national authority and national intelligence agencies will be familiarized with Annex 17 requirements as they relate risk assessments and the principles of a risk assessment methodology (as applied by ICAO in the Global Risk Context Statement) to develop a national Risk Context Statement to underpin the aviation security framework	GAC	Member	<ol style="list-style-type: none"> <li>1. Workshop sought by a number of members in SA region.</li> <li>2. Conduct jointly with activity D.4</li> </ol>
D.11	<p>Conduct Sub-regional <b>CASP-AP National Risk Context writing workshop.</b>  <u>Location:</u> Mongolia  Output: 1.6</p>	Desirable	4 days duration (Date TBA)	Workshop for participants from the national authority and national intelligence agencies will be familiarized with Annex 17 requirements as they relate risk assessments and the principles of a risk assessment methodology (as applied by ICAO in the Global Risk Context Statement) to develop a national Risk Context Statement to underpin the aviation security framework	GAC	Member	<ol style="list-style-type: none"> <li>1. Workshop sought by a number of members in NA region.</li> <li>2. Conduct jointly with activity F.4</li> </ol>
D.12	<p>Conduct Sub-regional <b>CASP-AP Exercise workshop.</b>  <u>Location:</u> Fiji  Output: 1.6</p>	Essential	4 days duration (Date TBA)	Workshop to provide aviation security personnel with the theoretical and practical knowledge on how to develop and conduct exercises, and provides practical concepts in the principles and processes of conducting aviation security exercises to test contingency and reactive plans.	GAC	Member	<ol style="list-style-type: none"> <li>1. Workshop sought by a number of members</li> <li>2. Delivered by CASP-AP and Exercise SME consultant</li> </ol>
D.13	<p>CASP-AP <b>Basic Aviation Screener Training Course - Adaptation workshop</b>  <u>Location:</u> Bhutan  Output: 1.6</p>	Desirable	5 days duration (Date TBA)	Assist States and/or operators electing to use the CASP-AP Screener Training course review materials and adapt to local environment	GAC	Member	<ol style="list-style-type: none"> <li>1. Dependent on completion of Serial B.13</li> <li>2. 2.5 days to assist States/Operators customize BASTC materials</li> <li>3. 2.5 days Delivery preparation and mentoring</li> </ol>

D.14	Conduct Sub-regional <b>CASP-AP Exercise workshop.</b> <u>Location:</u> Maldives Output: 1.6	<b>Essential</b>	4 days duration (Date TBA)	Workshop to provide aviation security personnel with the theoretical and practical knowledge on how to develop and conduct exercises, and provides practical concepts in the principles and processes of conducting aviation security exercises to test contingency and reactive plans.	GAC	Member	1. Second Exercise workshop for 2018-19 due to sub-regional demand 2. Delivered by CASP-AP
D.15	Conduct <b>Legal Aspects of Aviation Security Seminar</b> <u>Location:</u> TBC Singapore Output: 1.6	<b>Desirable</b>	5 days duration (Date TBA)	Conduct of a CASP-AP Legal Awareness Seminar. Conducted with assistance of a specialist legal SME.	GAC	CAAS	1. last conducted in 2015-16 2. Singapore to support partnering on this activity
D.16	Conduct Sub-regional <b>CASP-AP Risk-Based Quality Control Scheduling workshop.</b> <u>Location:</u> Philippines Output: 1.6	<b>Essential</b>	3 days duration (Date TBA)	Workshop to provide the principles and concepts for appropriate authorities to develop annual quality control schedules based upon risk	GAC	Member	1. New CASP-AP workshop 2. Conducted in conjunction with Serial F.9
D.17	Conduct Sub-regional <b>ICAO Air Cargo and Mail Security course.</b> <u>Location:</u> Thailand Output: 1.6	<b>Desirable</b>	5 days duration (Date TBA)	Course will provide participants with information on the purpose and intent of existing security measures, the implementation of appropriate security controls for cargo consignments, and the appropriate emergency response procedures in the event of a cargo security incident.	CASP-AP	Member	1. Workshop sought by a number of members. 2. Consider use of Member State Instructors on course to assist and build skills.

### (E) State Assessments

Serial No #	Activity	Priority	Dates	Detail	Proposed funding source		Remarks
					CASP/GAC	Other	
E.1	Mission to assist State – <b>Philippines</b> Output: All Objective 1	<b>Essential</b>	5 day duration Date TBC	Review State <u>outcomes</u> from USAP-CMA and assist with CAP preparation. Review NCASP, NCASQCP and NCASTP. Other tasks directed towards implementation of Programmes.	CASP-AP		1. Condcut review of capacity building needs in respect to QC needs 2. Consideration of assistance to be coordinated with ICAO/APAC RO for potential ASIP
E.2	Mission to assist State – <b>Myanmar</b> Output: All Objective 1	<b>Essential</b>	5 day duration Date TBC	Review State <u>outcomes</u> from USAP-CMA and assist with CAP preparation. Review NCASP, NCASQCP and NCASTP. Other tasks directed towards implementation of Programmes.	CASP-AP		
E.3	Mission to assist State – <b>India</b> Output: All Objective 1	<b>Optional</b>	5 day duration Date TBC	Review State <u>outcomes</u> from USAP-CMA and assist with CAP preparation. Review NCASP, NCASQCP and NCASTP. Other tasks directed towards implementation of Programmes.	CASP-AP		1. Mission dependent on USAP-CMA outcome
E.4	Mission to assist State – <b>Bangladesh</b> Output: All Objective 1	<b>Optional</b>	3-5 day duration Date TBC	Provide assistance to authority for <u>preparation</u> to receive USAP-CMA assessment (mission does not include 'pre-audit')	N/A	Member	1. Jointly coordinated with ICAO APAC RO 2. Dependent on additional assistance required for contracted consultants in CAAB 3. Undertaken on cost recovery basis
E.5	Mission to assist State – <b>Bangladesh</b> Output: All Objective 1	<b>Optional</b>	5 day duration Date TBC	Review State <u>outcomes</u> from USAP-CMA and assist with CAP preparation. Review NCASP, NCASQCP and NCASTP. Other tasks directed towards implementation of Programmes.	CASP-AP		1. Jointly coordinated with ICAO APAC RO 2. Dependent on additional assistance required for contracted consultants in CAAB
E.6	Mission to assist State – <b>Laos PDR</b> Output: All Objective 1	<b>Essential</b>	3-5 day duration Date TBC	Provide assistance to authority for <u>preparation</u> to receive USAP-CMA assessment (mission does not include 'pre-audit')	CASP-AP		1. Jointly coordinated with ICAO APAC RO
E.7	Mission to assist State – <b>Laos PDR</b> Output: All Objective 1	<b>Essential</b>	5 day duration Date TBC	Review State <u>outcomes</u> from USAP-CMA and assist with CAP preparation. Review NCASP, NCASQCP and NCASTP. Other tasks directed towards implementation of Programmes.	CASP-AP		

E.8	Mission to assist State – <b>Cambodia</b> Output: All Objective 1	<b>Essential</b>	3 day duration Date TBC	Revise CAP from 2017 USAP assessment	CASP-AP		1. At request by SSCA 2. ICAO/ASA seek updated CAP
E.9	Mission to assist State – <b>TBC</b> Output: All Objective 1	<b>Optional</b>	3-5 day duration Date TBC	Provide assistance to authority for <u>preparation</u> to receive USAP-CMA assessment (mission does not include 'pre-audit')	CASP-AP		1. Possible mission for State with Jan-Jun 2019 USAP-CMA assessment
E.10	Mission to assist State – <b>TBC</b> Output: All Objective 1	<b>Optional</b>	5 day duration Date TBC	Review State <u>outcomes</u> from USAP-CMA and assist with CAP preparation. Review NCASP, NCASQCP and NCASTP. Other tasks directed towards implementation of Programmes.	CASP-AP		1. Possible mission for State with Jan-Jun 2019 USAP-CMA assessment
E.11	Mission to assist State – <b>TBC</b> Output: All Objective 1	<b>Optional</b>	3-5 day duration Date TBC	Provide assistance to authority for <u>preparation</u> to receive USAP-CMA assessment (mission does not include 'pre-audit')	CASP-AP		1. Possible mission for State with Jan-Jun 2019 USAP-CMA assessment
E.12	Mission to assist State – <b>TBC</b> Output: All Objective 1	<b>Optional</b>	5 day duration Date TBC	Review State <u>outcomes</u> from USAP-CMA and assist with CAP preparation. Review NCASP, NCASQCP and NCASTP. Other tasks directed towards implementation of Programmes.	CASP-AP		1. Possible mission for State with Jan-Jun 2019 USAP-CMA assessment

## (F) Implementation & Assistance

Serial No #	Activity	Priority	Dates	Detail	Proposed funding source		Remarks
					CASP/GAC	Other	
<b>Specific Sustainable Capacity Building Missions or Workshops:</b> <i>Mission detail to be developed, emphasis on practical and assisted 'organizational' mentoring and guidance rather than individual training. Is expected to build upon other elements of capacity building the Member has received</i>				1. Mission may follow on from attainment of concluding special implementation missions or may be allocated to a State at a suitable standard to benefit from the Mission. 2. Coverage of Mission will vary between States 3. On response to request from CASP-AP member, who must outline the outcomes sought from the capacity building mission or workshop 4. May be used in conjunction with mission for General State Assessment, and potentially include further support for Members who have completed the Phased QC workshop programme, Approvals workshop, or Risk Context Statement development 5. Activities may also support the ICAO APAC Regional Office undertake Combined Action Team missions.			
F.1	Mission to assist State – <b>Bhutan</b> Output: 1.5	<b>Essential</b>	5 days (Dates TBC)	<b>Phase III</b> of Specialised QC Workshop to assist State with NQCP approval and planning of implementation. Other tasks as raised by State.	GAC	Member	1. For States that completed Phase II of Special QC Phased approach are assessed as ready for Phase III. 2. Must include approved NQCP and adopted the Inspector's handbook. 3. Carry over from AWP 2014/15 until State completes Phase II.
F.2	Mission to assist State – <b>Viet Nam</b> Output: 1.5	<b>Essential</b>	3-5 day duration	<b>Phase II</b> of Special QC Workshop to review State existing QC framework. Other tasks as raised by State.	GAC	Member	1. Modification on request by State 2. Pre-visit to Phase III to tailor workshop
F.3	Mission to assist State – <b>Viet Nam</b> Output: 1.5	<b>Optional</b>	5 days (Dates TBC)	<b>Phase III</b> of Specialised QC Workshop to assist State with NQCP approval and planning of implementation. Other tasks as raised by State.	GAC	Member	1. For States that completed Phase II of Special QC Phased approach are assessed as ready for Phase III. 2. Must include approved NQCP and adopted the Inspector's handbook. 3. Carry over from AWP 2014/15 until State completes Phase II.
F.4	Mission to assist State – <b>Nepal</b> Output: 1.5	<b>Desirable</b>	5 days (Dates TBC)	<b>Phase III</b> of Specialised QC Workshop to assist State with NQCP approval and planning of implementation. Other tasks as raised by State.	GAC	Member	1. For States that completed Phase II of Special QC Phased approach are assessed as ready for Phase III. 2. Must include approved NQCP and adopted the Inspector's handbook. 3. Carry over from AWP 2014/15 until State completes Phase II.
F.5	Mission to assist State – <b>Brunei</b> Output: 1.5	<b>Optional</b>	5 days (Dates TBC)	<b>Phase III</b> of Specialised QC Workshop to assist State with QC implementation. Other tasks as raised by State.	GAC	Member	1. Field support for the implementation of QC activities. 2. Dependent on progress to establish QC Manual and checklists
F.6	Mission to State - <b>Maldives</b> Output: 1.5	<b>Essential</b>	10 days duration (Dates TBC)	Special assistance mission for: 1. Quality Control mentoring	GAC	Member	1. As per 2018-19 AWP survey 2. Potential cooperation with ICAO APAC Regional Office resources

F.7	Mission to State - Viet Nam Output: 1.3	Desirable	4 days	Special assistance mission for RCS implementation	GAC	Member	1. As per 2018-19 AWP survey 2. Option to engage external expert
F.8	Mission to State - Solomon Islands Output: 1.3	Desirable	4 days	Special assistance mission for RCS implementation	GAC	Member	1. As per 2018-19 AWP survey 2. Option to engage external expert
F.9	Mission to State - Philippines Output: 1.3	Desirable	4 days	Special assistance mission for RCS implementation	GAC	Member	1. As per 2018-19 AWP survey 2. In coordination with ICAO/APAC RO activities 3. Option to engage external expert
F.10	Mission to State - Myanmar Output: 1.3	Desirable	4 days	Special assistance mission for RCS implementation	GAC	Member	1. As per 2018-19 AWP survey 2. Option to engage external expert
F.11	Mission to State - Mongolia Output: 2.2	Desirable	1 day	Assistance with pre-opening assessment of new Chinggis Khan airport	GAC	Member	1. As per 2018-19 AWP survey 2. Conducted in conjunction with Serial D.11
F.12	Mission to assist State – TBD Output: All Objective 1	Optional	5 day duration, date TBC	Mission to assist State as part of an ISC/RO coordinated Combined Action Team (CAT). Tasks agreed with ISD/RO/State.	CASP-AP	ICAO VF	1. As required by APAC RO AVSEC/FAL 2. Support fo CAT implementation actions
F.13	Mission to assist State – TBD Output: All Objective 1	Optional	5 day duration, date TBC	Mission to assist State as part of an ISC/RO coordinated Combined Action Team (CAT). Tasks agreed with ISD/RO/State.	CASP-AP	ICAO VF	1. As required by APAC RO AVSEC/FAL 2. Support fo CAT implementation actions
F.14	Mission to assist State – TBD Output: All Objective 1	Desirable	20 day duration, date TBC	Sustained capacity implementation assistance for periods of four weeks. Directed to Members with USAP assessment below GASep 2020	GAC	Member	1. Engagement of SME 2. Member to accept ToR of Mission
F.15	Mission to assist State – Thailand Output: All Objective 1	Desirable	10 days duration (Dates TBC)	Special assistance mission for: 1. Quality Control mentoring	GAC	Member	1. Focus on mentoring of quality control activities 2. Potential cooperation with ICAO APAC Regional Office resources 3. Mission may be spread out of several sub-missions, including at regional airports
F.16	Mission to assist State - China Macau SAR Output: All of Objective 1	Essential	5 days (Dates TBC)	Mission to assist with AVSEC policies review	GAC	Member	1. Requested by Member

**(G) Development Awards**

Serial No #	Activity	Priority	Dates	Detail	Proposed funding source		Remarks
					CASP/GAC	Other	
G.1	Development Award – <b>Singapore</b> Output: 1.4	<b>Desirable</b>	10 day duration (Dates TBA)	Development Award for AVSEC instructors to further develop skills in training administration, logistics and delivery through mentoring and OJT at an ATSC	GAC	Member	1. CASP-AP members are to nominate Development Award participants who can demonstrate ability to meet fellowship criteria 2. Actual timing to be coordinated between the Development Award recipient and the ASTC 3. Recipients of a Development Award may be asked to assist in co-delivering CASP-AP training activities
G.2	Development Award – <b>Auckland</b> Output: 1.4	<b>Desirable</b>	10 day duration (Dates TBA)	Development Award for AVSEC instructors to further develop skills in training administration, logistics and delivery through mentoring and OJT at an ATSC	GAC	Member	1. CASP-AP members are to nominate Development Award participants who can demonstrate ability to meet fellowship criteria 2. Actual timing to be coordinated between the Development Award recipient and the ASTC 3. Recipients of a Development Award may be asked to assist in co-delivering CASP-AP training activities
G.3							
G.4							